



## **Probis Club of Breakfast Point Inc. Outings Policy**

This policy applies to Outings of the Probis Club of Breakfast Point.

Members will have preference in booking where an outing has a limited number of places. If places are still available on a specified date, then members may invite guests. Members will be advised when this situation arises.

Bookings for outings will only be accepted when payment is made, preferably by EFT directly into our Probis bank account. Payment required may be rounded up to the nearest \$5 at times. Cheques will be accepted but prefer members to deposit directly into our Probis Bank Account, details below. Cash or cheques may also be deposited directly into Bank. Cash will not be accepted in person or at meetings. Whatever method is used, please ensure reference is included, ie your name/s and brief outing reference.

**Probis Club of Breakfast Point, Commonwealth Bank, Majors Bay Road, Concord.  
BSB: 062-145, ACCT NO, 10225641**

Where a waiting list is maintained, no payment will be taken from those on the waiting list until a place becomes available.

Refunds may not be possible unless a replacement participant is found. In some cases, refunds may be made depending on the terms of bookings with third parties. Specific refund conditions applying to particular outings will be advised.

If the advertised cost of an outing is reduced by more than \$5, a refund will be made.

Persons participating in outings with the Probis Club of Breakfast Point undertake that they:

- are fully responsible for the state of their health and will do all that is necessary so as not to place other participants under stress or duress or to put them in danger because of the state of their health or behaviour;
- are, to the best of their knowledge, fit enough to undertake the tour/activity and agree to advise the leader immediately should their state of health change;
- declare that they will only participate in activities where they are physically capable.

In the case of any accident, illness or emergency the Probis Club of Breakfast Point will attempt to contact the person/s nominated by the participant.

Where possible a record of members and visitors attending an approved outing will be maintained and any incidents/accidents/injuries be recorded.

Probis National Insurance covers members and visitors for approved Outings, Groups, or events including guest speakers - (Age restrictions may apply). This Insurance is checked annually by the Treasurer at the time Capitation fees are paid to Probis South Pacific Inc.

The Committee has been delegated the authority to approve recommended outings proposals before they are put forward to members. The Committee is to be advised of any Free of Charge benefits being offered and will take these into consideration when approving an outing. Participants will be advised of such benefits and how they will be managed.